



## **FOR CANADIAN CUSTOMERS**

### **MACHINE RETURN INSTRUCTIONS - CANADA**

Below are the instructions necessary to return your rental machine to Quadro, Waterloo, Canada.

The machine should be rewrapped and placed in the same wooden crate in which it was received. If this crate no longer exists, the machine should be mounted and secured on a skid which can be handled by a fork-lift truck. Machine should be enclosed by plastic sheeting and should be protected on four sides and the top by a wooden crate. (NOTE: A charge will be applied if original crate has been damaged or discarded.)

The machine **MUST** be returned in a sanitary (contaminate free) and undamaged condition with the Processed Materials Data Form (previously included with rental agreement) and/or the MSDS (Material Safety Data Sheet) sheets (required by Canadian Federal and Provincial legislation and regulations if products are controlled or hazardous) of all products that were processed with the machine **ATTACHED TO THE OUTSIDE OF THE CRATE**, or faxed to (519) 884-0253 prior to shipment of the machine.

Please also note that in accordance with the rental contract the machine must be returned freight prepaid. It should be returned in the same condition in which it was received. Refurbishing and repair charges will be charged at a rate of \$65 CDN per hour. Also, all tooling and accessories not returned will be invoiced at the current sale prices.

If you have any questions, please do not hesitate to contact me.

Sincerely,

QUADRO ENGINEERING LP

Emily Hood  
Customer Service Coordinator



**QUADRO**  
 Leading Process Equipment Innovation  
 A Southbridge Company

## PROCESSED MATERIALS DATA FORM

FOR QUADRO RENTAL MACHINE SERIAL # \_\_\_\_\_

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Purch. Order #: \_\_\_\_\_

Please fill in each of the materials processed through the rental machine. Then, consult the attached listing of hazard symbols and classes. If the material is hazardous, indicate under which class it falls. An MSDS (Material Safety Data Sheet) **MUST** be provided for ALL controlled and hazardous materials processed through the machine. This is required under Canadian Federal & Provincial legislation and regulations.

**MATERIALS PROCESSED:**

- |          |                                    |  |                      |
|----------|------------------------------------|--|----------------------|
| 1. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 2. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 3. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 4. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 5. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 6. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |









**CLEANING SUBSTANCE/ PROCEDURE USED:** \_\_\_\_\_

If more materials were processed, please use a copy of this form for the additional products.

Print Name \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Dept.: \_\_\_\_\_ Date: \_\_\_\_\_

## Hazard symbols and classes

The symbol represents ...	It means that the material ...	And that you should ...
 <p><b>Class A – Compressed gas</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> poses an explosion danger because the gas is being held in a cylinder under pressure</li> <li><input type="checkbox"/> may cause its container to explode if heated in a fire</li> <li><input type="checkbox"/> may cause its container to explode if dropped</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> handle with care; do not drop cylinder</li> <li><input type="checkbox"/> keep cylinder away from potential sources of ignition</li> <li><input type="checkbox"/> store the containers in the area designated by your supervisor</li> </ul>
 <p><b>Class B – Combustible and flammable material</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> is one that will burn and is therefore a potential fire hazard</li> <li><input type="checkbox"/> may burn at relatively low temperatures; flammable materials catch fire at lower temperatures than combustible materials</li> <li><input type="checkbox"/> may burst into flame spontaneously in air or release a flammable gas on contact with water</li> <li><input type="checkbox"/> may cause a fire when exposed to heat, sparks, or flames or as a result of friction</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> keep the material away from heat sources and other combustible materials</li> <li><input type="checkbox"/> never smoke when working with or near the material</li> <li><input type="checkbox"/> store the material in a cool, fire-proof area, as designated by your supervisor</li> </ul>
 <p><b>Class C – Oxidizing material</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> poses a fire and/or explosion risk in the presence of flammable or combustible material</li> <li><input type="checkbox"/> may cause fire when it comes into contact with combustible materials such as wood</li> <li><input type="checkbox"/> may react violently or cause an explosion when it comes into contact with combustible materials such as fuels</li> <li><input type="checkbox"/> may burn skin and eyes upon contact</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> keep the material away from combustible materials and store in the areas designated by your supervisor</li> <li><input type="checkbox"/> keep the material away from sources of ignition</li> <li><input type="checkbox"/> never smoke when working near the material</li> <li><input type="checkbox"/> wear the proper protective equipment, including eye, face and hand protection and protective clothing</li> </ul>
 <p><b>Class D, Division 1 – Poisonous and Infectious material: Immediate and serious toxic effects</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> is a potentially fatal poisonous substance</li> <li><input type="checkbox"/> may be fatal or cause permanent damage if it is inhaled or swallowed or if it enters the body through skin contact</li> <li><input type="checkbox"/> may burn eyes or skin upon contact</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> handle the material with extreme caution</li> <li><input type="checkbox"/> avoid contact with the skin or eyes by wearing the proper protective equipment, including eye, face and hand protection and protective clothing</li> <li><input type="checkbox"/> avoid inhaling by working in well-ventilated areas and/or wearing respiratory equipment</li> <li><input type="checkbox"/> wash and shower thoroughly after using</li> <li><input type="checkbox"/> store the material in designated areas only</li> </ul>
 <p><b>Class D, Division 2 – Poisonous and Infectious material: other toxic effects</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> is a poisonous substance that is not immediately dangerous to health</li> <li><input type="checkbox"/> may cause death or permanent damage as a result of repeated exposures over time</li> <li><input type="checkbox"/> may be a skin or eye irritant</li> <li><input type="checkbox"/> may be a sensitizer, which produces a chemical allergy</li> <li><input type="checkbox"/> may cause cancer</li> <li><input type="checkbox"/> may cause birth defects or sterility</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> avoid skin and eye contact by wearing all protective equipment necessary, including eye, face, and hand protection and protective clothing</li> <li><input type="checkbox"/> avoid inhaling by working in well-ventilated areas and/or wearing respiratory equipment as designated by your supervisor</li> <li><input type="checkbox"/> store the material in designated places only</li> </ul>
 <p><b>Class D, Division 3 – Poisonous and Infectious material: biohazardous infectious material</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> may cause a serious disease resulting in illness or death</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> take every measure to avoid contamination</li> <li><input type="checkbox"/> handle the material only when fully protected by the proper, designated equipment</li> <li><input type="checkbox"/> handle the material in designated areas where engineering controls are in place to prevent exposure</li> </ul>
 <p><b>Class E – Corrosive material</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> causes severe eye and skin irritation upon contact</li> <li><input type="checkbox"/> causes severe tissue damage with prolonged contact</li> <li><input type="checkbox"/> may be harmful if inhaled</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> keep containers tightly closed</li> <li><input type="checkbox"/> avoid skin and eye contact by wearing all necessary protective equipment, including eye, face and hand protection and protective clothing</li> <li><input type="checkbox"/> avoid inhaling by using in well-ventilated areas only and/or wearing the proper respiratory equipment, as designated by your supervisor</li> </ul>
 <p><b>Class F – Dangerously reactive material</b></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> is very unstable</li> <li><input type="checkbox"/> may react with water to release a toxic or flammable gas</li> <li><input type="checkbox"/> may explode as a result of shock, friction or increase in temperature</li> <li><input type="checkbox"/> may explode if heated when in a closed container</li> <li><input type="checkbox"/> undergoes vigorous polymerization</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> keep material away from heat</li> <li><input type="checkbox"/> open containers carefully; do not drop them</li> <li><input type="checkbox"/> store the material in a cool, flame-proof area, as designated by your supervisor</li> </ul>

This "Hazard Symbols and Classes" chart is now available in a glossy, 4-colour format — poster size and 8 1/2" X 11". For prices, phone (416) 442-2122 or write to OH&S CANADA, 1450 Don Mills Road, Don Mills, Ontario M3B 2X7