



QUADRO

Leading Process Equipment Innovation

Subject: Paperwork to return your spare parts/rental equipment to Waterloo, ON

To Whom It May Concern:

Below are the instructions necessary to return your equipment to Quadro Engineering at 613 Colby Drive, Waterloo, Ontario CANADA N2V 1A1. Please note that your parts must be returned freight PREPAID.

If you are returning a rental machine the machine should be rewrapped and placed in the same wooden crate in which it was received. If this crate no longer exists, the machine should be mounted and secured on a skid which can be handled by a fork-lift truck. Machines should be enclosed by plastic sheeting and should be protected on four sides and the top by a wooden crate. (NOTE: A charge will be applied if original crate has been damaged or discarded.)

IMPORTANT: Equipment **MUST** be returned in sanitary (contaminate free, dictated by WHMIS – Workplace Hazardous Material Information Systems), with the MSDS (Material and Safety Data Specifications) sheets of all products that were processed through your unit attached to the outside of the box or crate. .

Without this information, the returned goods cannot be processed upon return, which will result in credits not being issued or rental charges continuing until we are in receipt of this information.

Also note that the equipment should be returned in the same condition in which they were received. Refurbishing/Repair charges will be charged at a rate of \$135.00 per hour to the user, except in the case of defective or warranty equipment. All tooling and rental accessories not returned will be invoiced at the current sale price.

If you should have any questions or problems, please do not hesitate to contact us either by the phone number below or the email address below.

Sincerely,

Customer Service
PH: 519-884-9660
FX: 519-884-0253
Email: quadrosales@idexcorp.com



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PROCESSED MATERIALS DATA FORM

FOR QUADRO RENTAL MACHINE SERIAL # _____

NOTE: This form or the information requested on this form **MUST** be supplied to Quadro in writing either prior to the return of your rental machine (can be faxed to 519-884-0253) or attached to the outside of the rental crate. Rental charges will continue until Quadro is in receipt of this information.

Customer Name: _____

Address: _____

Phone: _____ **Fax:** _____ **Purch. Order #:** _____

Please fill in each of the materials processed through the rental machine. Then, consult the attached listing of hazard symbols and classes. If the material is hazardous, indicate under which class it falls. An MSDS (Material Safety Data Sheet) **MUST** be provided for **ALL** controlled and hazardous materials processed through the machine. This is required under Canadian Federal & Provincial legislation and regulations.

MATERIALS PROCESSED:

- | | | | |
|----------|------------------------------------|--|----------------------|
| 1. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 2. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 3. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 4. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 5. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |
| 6. _____ | Hazardous <input type="checkbox"/> | Non-hazardous <input type="checkbox"/> | Classification _____ |

CLEANING SUBSTANCE/ PROCEDURE USED: _____

If more materials were processed, please use a copy of this form for the additional products.

Print Name _____ **Signature:** _____
Title: _____ **Dept.:** _____ **Date:** _____

	<p style="text-align: center;">CLASS A: COMPRESSED GAS</p> <p>This class includes compressed gases, dissolved gases, and gases liquefied by compression or refrigeration.</p>
	<p style="text-align: center;">CLASS B: FLAMMABLE AND COMBUSTIBLE MATERIAL</p> <p>This class includes solids, liquids, and gases capable of catching fire in the presence of a spark or open flame under normal working conditions.</p>
	<p style="text-align: center;">CLASS C: OXIDIZING MATERIAL</p> <p>These materials increase the risk of fire if they come in contact with flammable or combustible materials.</p>
	<p style="text-align: center;">CLASS D: POISONOUS AND INFECTIOUS MATERIAL Division 1: Materials Causing Immediate and Serious Toxic Effects</p> <p>These materials can cause death or immediate injury when a person is exposed to small amounts. Examples: sodium cyanide, hydrogen sulphide</p>
	<p style="text-align: center;">CLASS D: POISONOUS AND INFECTIOUS MATERIAL Division 2: Materials Causing Other Toxic EFFECTS</p> <p>These materials can cause life-threatening and serious long-term health problems as well as less severe but immediate reactions in a person who is repeatedly exposed to small amounts.</p>



CLASS D: POISONOUS AND INFECTIOUS MATERIAL
Division 3: Biohazardous Infectious MATERIAL

These materials contain harmful micro-organisms that have been classified into Risk Groups 2, 3, and 4 as determined by the World Health Organization (WHO) or the Medical Research Council of Canada.



CLASS E: CORROSIVE MATERIAL

This class includes caustic and acid materials that can destroy the skin or eat through metals.
Examples: sodium hydroxide, hydrochloric acid, nitric acid



CLASS F: DANGEROUSLY REACTIVE MATERIAL

These products may self-react dangerously (for example, they may explode) upon standing or when exposed to physical shock or to increased pressure or temperature, or they emit toxic gases when exposed to water.